

Guidelines for temporary volunteers

Background

The F-guild elects a number of temporary volunteers each year who are not regular volunteers of the guild. A temporary volunteer is a person who works for a limited time on an event, mission or similar for the guild. In order for these people to be fairly elected and thanked for their work, this guideline is written. In the rest of this document the term “volunteer” will only refer to temporary volunteers.

Election of volunteers

Election procedure

- All volunteer assignments should be advertised to the guild.
- The election procedure should be announced well in advance of the election and important information about the election should be readily available.
- The election of volunteers shall be conducted in a fair manner. For example, by interview, first come, first served or by drawing lots.

The Introduction

For the election of volunteers for the Introduction, if the number of positions is less than the number of applicants, an interview with all applicants shall be held. An independent person should be present at the interview.

Volunteers' benefits

The F-guild has a number of recurring volunteer positions most years which are usually thanked. Below is how these volunteers should be thanked in the normal scenario. Contact the board for thanking other volunteers or for requests to deviate from this policy document.

Labor cost

All volunteers can get reasonable and relevant labor costs financed by the guild

FARAD

For thanking FARAD workers, the project team has a budget of 100 SEK per person, up to 2500, which corresponds to 25 volunteers. The project manager of FARAD and two members of the project team with

additional responsibility for the thank-you will have their participation in the thank-you subsidised by a total of 300 SEK.

Introduction

Volunteers for the introduction are thanked by the Fös with 70 kr per volunteer up to a maximum of 10050 kr. Volunteers actively working during an event are may attend the event for free and get food if the event offers it.

Singing Contest

For thanking volunteers for the Singing Contest there is a sum of 3 000 kr. This example is based on 60 volunteers thanked with 50kr each.